

City of Danbury  
Regular Council Meeting  
Minutes  
Thursday, October 20, 2022

**Call to Order:** Mayor Sue Powell called the meeting to order at 6:30 p.m.

**Council Present:** Gordon Hatthorn, Keith Woods, Sue Powell, Rocky Hicks, Kylie Kroschel and Jon Williams.

**Staff Present:** Erin Nolan –City Secretary taking notes.

**Pledge**

**Prayer:** Jon Williams

**Public Comment:**

NONE

**Mayor Update:**

Updated website with a general complaint form and utility complaint form. Giving citizens access to other options to inform the City of issues.

The third graders are going on a field trip to City Hall and The Fire Department in the morning.

**Council and Staff Comments:**

NONE

**Consent Agenda:**

1. Consideration of Monthly Bills (Check Register from 9/1/2022-9/31/2022)
2. Consideration of September Financial Statements
3. Consideration of September Police Report/Maintenance Log
4. Consideration of September Municipal Court Report
5. Consideration of September Community Center Report
6. Consideration of September Park Report
7. Consideration of September Time Report
8. Consideration of September Utility Report
9. Consideration of City Council Minutes (9/20/2022 and 10/6/2022)
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report

**Motion by Kylie Kroschel and seconded by Rocky Hicks to accept the consent agenda.**

**PASSES**

**General Business:**

1.) Discussion and Consideration of a replat of **BURGIN ESTATES SUBDIVISION BEING A SUBDIVISION OF A 4.59 ACRE TRACT OUT OF LOT 17 OF THE SOUTH TEXAS DEVELOPMENT COMPANY SUBDIVISION IN THE HENRY AUSTIN LEAGUE, ABSTRACT 13, ACCORDING TO THE SUBDIVISION PLAT RECORDED IN CLERK'S FILE 2018-003161 OF THE OFFICIAL RECORDS, BRAZORIA COUNTY, TEXAS.** (Roger Blackwell)

**It was 5 lots which he would like to turn into 2 lots so that he can build his home on it.**

**Motion by Kylie Kroschel and seconded by Rocky Hicks to accept the replat of Burgin Estates Subdivision being a subdivision of a 4.59 acre tract out of lot 17 of the south Texas development company subdivision in the Henry Austin League, Abstract 13, according to the subdivision plat recorded in clerk's file 2018-003161 of the official records, Brazoria County , Texas.**

**PASSES**

2.) Discussion of one way street Avenue F and First Street. (Sue Powell)

**TABLED until Nov. 3<sup>rd</sup> Meeting.**

3.) Discussion and Consideration of Ordinance 22-16 amending Ordinance 13-03 Setting School zone speed limit. (Sue Powell)

**Motion by Kylie Kroschel and Gordon Hatthorn to accept Ordinance 22-16 amending Ordinance 13-03 setting school zone speed limit.**

**PASSES**

4.) Discussion and Consideration of Investment Policy. (Sue Powell)

**Motion by Rocky Hicks and seconded by Kylie Kroschel to accept Resolution 22-0008 the Investment Policy.**

**PASSES**

5.) Discussion and Consideration of Credit Card Policy for the City. (Sue Powell)

**Motion by Gordon Hatthorn and seconded by Kylie Kroschel to accept the Credit Card Policy for the City.**

**PASSES**

6.) Discussion and Consideration of payment for the Mowing of city streets. (Sue Powell)

**Sue Powell: Our mower was down so we could not mow, I countacted the county to see if they could help mow. They were not available so I reached out to Butch Peterson to see if he could help the City and mow. This is the invoice he sent, it is for \$850.00 however; they did hit a manhole which created damage and we had to make repairs which was \$640.99.**

**Kylie Kroschel: We need to resubmit the bill with the repairs cost taken out of the invoice.**

**Gordon Hatthorn: Yes, lets inform him of the repair costs and move forward.**

**Sue Powell: I will call or send him a letter to inform him of the repair amount.**

**Motion by Kylie Kroschel and seconded by Gordon Hatthorn to deny payment of the invoice to Terra Dragline Company.**

7.) Update from the Police Department. (Randy Rhyne)

**Issue of hiring quality worker. Would like to discuss dual commission. Carrie and I called TML about dual commission. TML stated that it was not a big deal to do dual commission.**

**Advantages: Already vetted by the state of Texas. We will pay workers compensation, but not pay insurance, holidays, or sick leave. Drive our cars, file tickets in our court and enforce city ordinances.**

**Disadvantages: not permanent employees. If their home agency calls then they will have to leave even if on duty with us.**

**Jon Williams: Will we get them a Danbury Uniform? What if they go to NRG in our uniform and something happens.**

**Chief Rhyne: Yes, would get them a Danbury Uniform. They may not wear their uniforms to any other events it is only for Danbury.**

**Jon Williams: What hours and hourly rate are you thinking?**

**Randy Rhyne: around \$21 might be able to bump to \$25 an hour. Hours would be week days 5 pm to midnight and weekends (30 hours)**

**Kylie Kroschel: I would like to see some patrol early in the morning.**

**Jon Williams: Your action for next meeting November 3<sup>rd</sup> is to come to us with exact numbers, policy on dual commission and updated ordinance.**

**Randy Rhyne: I issued my first 7 day letter. We will move forward with the individual to see the judge, get with Judge for order to clean up property, we would have to pay company to clean up the property and then put a lien on the owners property.**

**Rocky Hicks: Any update on the ordinance regarding side by sides and four wheelers?**

**Randy Rhyne: Yes, I have Galveston's going through and changing the verbage to make the City's.**

8.) Discussion and Consideration of the 2023 Appearance Docket for the Court. (Sue Powell)

**Motion by Gordon Hatthorn seconded by Jon Williams to accept the 2023 Appearance Docket for the Court.**

**PASSES**

9.) Discussion and Consideration of the builder's requirement form. (Sue Powell)

**TABLED**

10.) Discussion and Consideration of scope of work for the Community Center.  
(Rocky Hicks)

**Brenda Milligan: Are the metal downspouts on there?**

**Jon Williams: That will need to be a separate scope of work.**

**Motion by Rocky Hicks and seconded by Gordon Hatthorn to accept the scope of work for the Community Center.**

**PASSES**

11.) Discussion and Consideration of quotes to remove two dead pecan trees from Skrabanek Park. (Sue Powell)

**Tabled until after executive session.**

**Motion by Gordon Hatthorn and seconded by Jon Williams to accept the bid from Landyn Trees for \$3,600.00**

**PASSES**

**Went to General Business Number 14.**

12.) Discussion and Consideration of Election Law Seminar on January 11<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup> for Erin Nolan. (Sue Powell)

**Motion by Kylie Kroschel and seconded by Rocky Hicks for Erin Nolan to attend the Election Law Seminar on January 11<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup>.**

**PASSES**

13.) Update from the Utility Supervisor. (Kristina Watson)

**Drying beds are officially all cleaned out. We took one load on trailer to dump and dumped it. The trailer is loaded down with scrap to take. Once we take it we will get trailer inspected.**

**Jon Williams: Action item please send us the reports on Utility Reporting.**

**Kristina Watson: I will send you all a schedule because they are not all due monthly.**

**Kylie Kroschel: Can you have the Utility Secretary put the information in the outlook calendar so that it will alert us when we should receive these reports and when they are due.**

**Entered into Executive Session 8:06 p.m.**

**Executive Session:**

1. Executive Session under Texas Government Code Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: All Employees (Chief of Police, City Secretary, Finance Officer, Utility Supervisor, Utility Clerk and Utility Workers).

**Entered back into General Business at 9:41 p.m.**

**Went back to Agenda Item number 11**

**General Business:**

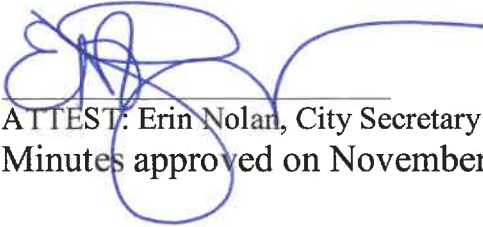
14.) Possible Discussion and consideration of the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: All City Employees (Chief of Police, City Secretary, Finance Officer, Utility Supervisor, Utility Clerk and Utility Workers).

**Motion by Rocky Hicks and seconded by Kylie Kroschel to raise hourly pay of Utility Workers by \$1.00, Utility Supervisor by \$1.00, Finance Officer by \$2.00, City Secretary by \$2.00 and to raise the Chief of Police Salary to \$64,000.00.**

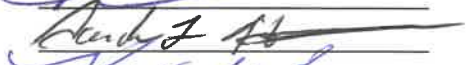
**PASSES**

Adjourn/Dismiss

**Mayor Suzanne Powell adjourned the meeting at 9:44 p.m.**

  
ATTEST: Erin Nolan, City Secretary  
Minutes approved on November 3, 2022

  
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Mayor, Suzanne Powell

  
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